

**Craven Mountaineering Club**  
**Committee Meeting 223- Tuesday 03 May 2022 – Held on Zoom**  
**MINUTES**

**Present:**

Steve Boy (SB, Vice president), Michael Faulkner (MF, Treasurer), Andy Barton (AB, Climbing meets sec and New Members sec), James Crawshaw (JC, Social sec), Dick Winslow (DW, Hut meets sec), Jon Lury (JL, General Sec and Communication sec).

1. **Chairperson's welcome.** RB has resigned. Committee members discussed the impacts. SB volunteered to become temporary chairperson. JL referred to constitution sections 6 and 10 which cover the replacement of a committee member and allow SB to become Chairperson. All committee members agreed. **ACTION: Jon to inform members that Roy has resigned and SB will become temporary Chair.**
2. **Apologies for absence.**  
None
3. **Adoption of minutes of meeting 222** held on 04 April 2022.  
The minutes were proposed by SB, seconded by MF and approved by all committee members.
4. **Committee member updates:**
  - **Huts:** DW
    - a) Newlands Valley Hut 22 - 24 April. Cancelled due to Covid19
    - b) Skye 7 -14 May. 15 places all booked, taken and paid for. No loss or gain.  
The option for up to 5 more people to book exists but the remaining 5 beds not taken by club members are now receiving bookings by non-club people.
    - c) Plas y Brenin 1 to 4 July. Whole bunkhouse booked. Balance of payment will be paid later in May.

**Possible future meets:**

- d) As agreed at previous meeting - We have a 2 year old booking for the large Starkey Hut in Patterdale for a December meet. In the past we would have filled most of 20 beds for a Christmas Meet. Potentially a large financial loss but DW to gauge feeling of members and make decision in June.
- e) As agreed at previous meeting - DW has permission to organise up to 2 hut meets personally before December and to put up to £100 of CMC money at risk but to aim to break even.
- f) As agreed at previous meeting: hoping to organise at least one camping meet before November.
- g) Ongoing from previous meeting: to repeat to all members that they can put forward any ideas for meets that they would like to organise. **ACTION: JL to communicate to all members.**
- DW to contact the Karabiner MC regarding the key to their hut near Bethesda: The cost of the key is £25 per year, then a cost of ~£10pppn. A vote was taken to decide whether the CMC should continue to hold a key. A majority of 4 to 2 decided to keep

the key. **ACTION: DW to check current costs with Karabiner Club. ACTION: JL to remind all members that we have a key. Climbing: Sec Andy Barton (AB)**

#### **Climbing Meet Report**

- a) Since the last committee meeting most Tuesday evening climbing meets have been rained off.
- b) Occasional impromptu meets both at walls and outside have been organised between individual club members, often via the group WhatsApp.
- c) AB has added the next 2 months of climbing meets to the website and Facebook (FB) so they are visible to CMC members and the public.  
AB continues to liaise with YMC to arrange for CMC members to be allowed join some YMC climbing meets and vice versa.

- **Walks:**

**No Members volunteered to be Walks sec, therefore the role is empty.**

- a) AB continues to liaise with YMC to arrange for CMC members to be allowed join some YMC walking meets and vice versa. AB has posted details of 4 walks on the website and FB. All are in the Yorkshire dales. These will be joint walks with the YMC.
- b) All agreed that we want to keep walks in our programme, but we need someone to coordinate each walk.
- c) Previously DW had suggested that we could have a regular slot for walking meets, possibly at three weekly intervals, with the details to be determined via the walking WhatsApp group. **This was not discussed at the meeting.**

- **Social: Sec James Crawshaw (JC):**

- a) Ongoing from previous meeting: JC to hold occasional social pub nights approximately 2-monthly. Location is a difficult issue because members are spread over a wide area.
- b) Ongoing from previous meeting: **ACTION: JL, JC and SB to learn how to access the clubs membership details lists and club documents on the website (Many documents are stored in the Dashboard and File Manager sections). Also to learn how to do a "mail merge" message in order to prevent group emails being stuck in spam filters.**

- **Treasury: Sec Michael Faulkner (MF):**

- a) SB and JL to become bank signatories, to give a total of 4 signatories along with MF and DW: MF has completed and returned the bank forms and is waiting for the bank to respond.

- **Communications: Sec Jon Lury (JL) (Note that Andy Hudson still manages the website):**

- a) Zoom meetings continue to work well using the free Zoom service, with members joining a new meeting every 40 minutes.
- b) Apps for scheduling of meetings: The Doodle App has got some teething problems and all present agreed not to pay a subscription for an App.  
**ACTION: All to continue to look for a solution which is free, e.g. a shared spreadsheet (but where to store it?) or a poll via MS Outlook; ACTION: JL to use whats app to schedule the next committee meeting in 1 month.**
- c) Survey of members: SB and AB circulated draft surveys before the meeting. Questions were mostly focussed on what kind of meets individual members want to attend. All agreed these looked good. JL/JC asked whether we can

add extra wording to ask members to volunteer to coordinate all types of club meets. AB explained that free “survey monkey” surveys only allow ~9 questions and only give us a few days to view the data, therefore if we want to run more sophisticated surveys we will need to buy a subscription to a survey app. All agreed to start with a simple free survey: **POST MEETING: AB circulated a short survey to all members, similar to the draft circulated before the meeting. POST MEETING:** The Committee agreed by email to reimburse to AB the costs he incurred due to the survey.

- d) For the organization of club meets, all agreed that the title “coordinator” should be used in order to reflect the fact that the coordinator is not necessarily a leader and attendees must be capable and self-supporting. **ACTION: JL to check BMC guidance, check what we say on our website, and amend constitution if necessary.**

- e) Who does the CMC email address link to? **ACTION: JL to check.**

- f) Ongoing from previous meeting: As agreed at the previous meeting, the club must have a clear policy on discrimination / inappropriate behaviour , including clear and consistent policy on dealing with it and disciplinary procedure.” **ACTION: JL to consider updating the constitution. Check BMC for useful language and create a draft for review.**

- g) Ongoing from previous meeting: Action to close the issue of the recent inappropriate joke posted by a member onto WhatsApp: AB has tried to email the member involved twice, but no response. RB tried to phone the member involved, but no response. **ACTION: JL to send the member an official email asking for an explanation and an apology for any insult (Post Meeting JL sent the draft to SB for review);**

- h) Discussion of pros and cons of our 3 main different communication methods. **This was not discussed at this meeting. The relevant section of the minutes of meeting #222 is pasted below for information only:**

Also see section 5 Review of needs:

- Website: Pros: we already have it and are paying a small amount for it. AB – if you post onto the website then it should push the post onto FB **ACTION: All – does this actually work and also for meets?;** Cons: it requires people to input meets and content. Members are often not checking it regularly. **ACTION: All- to agree who will input content. Post meeting note: AB has inputted several future meets onto the website. ACTION: All - Can we set up a “live calendar”.**
- FB: Pros: It makes the club visible and “find-able” to potential new members. AB- FB definitely generates new member enquiries ; Cons: Many club members do not use FB. Committee members are not very savvy about how best to use it (e.g. how does calendar work?). Somebody needs to load the content. **ACTION: All to agree who will input content and to clarify who has editing rights to the club FB page. Post meeting note: AB has inputted several future meets into FB.**
- WhatsApp: See section 5 Review of needs

- **Secretary:** Gen Sec Jon Lury (JL):

- a) Ongoing from previous meeting: Constitution: New version March 2022: **ACTION: JL to post on the website.**

- b) To comply with GDPR the club must delete Covid-related meet report (list of attendees) that should be removed after a year (not standard meet reports). **ACTION: JL to go through website and delete any Covid-related meet reports older than 1 year. ACTION: JL to review documents on website quarterly and delete documents at appropriate time and create template versions for future use.**

- **New members:** Sec Andy Barton (AB):  
2 prospective members accepted for full membership at the previous meeting: Andrew Wilkins (paid) and David Cannings (not paid yet). **ACTION: Jon to check that David Canning has paid and then add both to the BMC MSO online club members system.**

**5. Matters arising:**

- Review of Roy's "Review of Needs" document – see pasted below with comments added in bold: **This was not discussed at this meeting. The relevant section of the minutes of meeting #222 is pasted below for information only:**

Review of needs (RB):

Issue	Comments	Action? <b>Discussions during the meeting are in bold.</b>
Managing hut bookings	I have informed Dick that I would give top priority to finding significant assistance in the booking of huts	Seek individuals who have attended a hut meet to make the booking next time. The aim is to make Dick the overall manager of the huts at this time. <b>See section 4 for current and future plans.</b> <b>Are hut meets still relevant? (e.g. because these days maybe members prefer to pay for more comfortable and private accommodation?).</b> <b>Maybe huts are only required in winter or for special cases such as Skye?</b> <b>ACTION: ALL These issues need further discussion.</b> <b>ACTION: ALL The committee must continue to push members to organize meets.</b>
Make things more user friendly	Which things are unfriendly?	<b>The club processes are sometimes not clear or inviting to potential new members.</b> <b>The walking WhatsApp group is not open to prospective members. SB: we need a "belt and braces" consistent approach to all communication methods to make sure that communication is visible, appropriate and encourages new members to join in.</b> <b>ACTION: Jon to ask them their reasons and request them to open it up.</b>  <b>We need more meets in the calendar to stimulate interest and draw potential new members into the club.</b> <b>ACTION: ALL The committee must continue to push members to organize meets of all kinds. Roy/Jon to message all members.</b>

		<b>SB/JC can we use crowdsourcing to arrange dates for meets and socials? ACTION: JC to check this out.</b>
Membership criteria	Make it easier to join while retaining commitment and safety.	Get proposals ready for the next AGM – it affects the constitution. <b>The constitution was updated after the AGM (see version March2022 section 3 (ii) ).</b> <b>ACTION: The committee members present agreed to let the new process run for a few months and see how it goes.</b>
Explore relationships with kindred clubs	Need to ensure joint activities are to mutual benefit	<b>JL: can we partner/merge with other clubs such as HarrogateCC or LeedsMC? Do we want to be BMC affiliated?</b> <b>AB: HarrogateCC is not a great example, it is not BMC affiliated, it seems like a small core of old friends and does not necessarily do anything as well as or better than the CMC.</b>  <b>ACTION: AB is arranging for CMC to join some YMC meets – see section 4.</b> <b>ACTION: AB/SB are communicating with other clubs to get ideas.</b>
Whatsapp etc arrangements	One overall group for all activities could quickly become a pain. Simple code of conduct required: no abuse, no inappropriate comments or jokes.	Separate groups for each activity: climbing, walking, biking etc. members can choose to belong to all, any or none. <b>All agreed that the WhatsApp groups are very effective, but need a simple code of conduct- e.g. Only meet-related content in meets groups, no abuse, no jokes, nothing inappropriate, only content relevant to club-related activities.</b> <b>ACTION: JL to draft a code of conduct and circulate to committee for review and agreement on when this should be implemented.</b> <b>ACTION: JL to review constitution and see if it needs to be updated with extra policies to cover 21<sup>st</sup> century communication.</b> <b>ACTION: The setting up of different groups, including Climbing meets, Walking meets, Chat/social (but only related to club-related activities). To be implemented after SBs survey.</b>
Explore wider range of activities	There seem to be a group of thrill seeking bikers:- eg potential Laggan Wolfrax clients	Find out. <b>Not discussed at this meeting.</b> <b>ACTION: All – does anybody have any objections to other activities, as long as they fit in with the clubs “ethos” of active passtimes?</b>
Exploit Facebook for wider appeal.	A convenient information facility for members and public.	Draft spec for Facebook effort. <b>See 4. Communication section.</b>
Socialising	Need events planned for the Autumn and a suitable venue.	Previously there have been Photo evenings and quizzes with a pub venue. <b>See section 4 Social.</b>

**6. Any other business:** None

Meeting close at 9.15pm.

Next meeting: All agreed next meeting in one month. **ACTION: JL to organise.**