

Craven Mountaineering Club
Minutes of Committee Meeting 216
Friday 9th April – Held on Zoom

Present:

Roy Bradley (RB), John Brayshaw (JB), Andy Barton (AB), Michael Faulkner (MF), Kara Heald (KH), Dick Winslow (DW)

1. Chairperson's welcome.

RB opened the meeting at 7:45pm.

2. Apologies for absence.

Andy Hudson (AH)

3. Adoption of minutes of meeting 215 held on 17th March 2021

Proposed: AB

Seconded: MF

4. Matters arising not covered by the agenda.

AB suggested that the Zoom link should be sent out closer to the time of the meeting to avoid it getting lost in cluttered inboxes – **action: JB**

5. Issues relating to committee positions.

Chairperson: none.

General Secretary: work underway to get up to speed with the link between the CMC Website File Manager and the BMC Member Services Online.

Treasurer: an additional signatory was required for the bank account; JB nominated – **action: MF**

Communications Officer: bulletin to members to prepared – **action: RB to coordinate.**

New Members Secretary: Attention was drawn to the report by AB on new prospects, of which six were considered to be active.

It was suggested that the current informal meets arranged via WhatsApp should count as a qualifying meet for membership, but unfortunately, this would be in contravention of the constitution.

One previously lapsed member had now renewed.

Climbing Meet Secretary: none.

Hut Meet Secretary: none.

Social Secretary: not in post.

Walking Meet Secretary: not in post.

Vice-Chairperson: not in post.

6. How to go about running meets during Covid:

- JB advised that he had not received a reply from the BMC regarding this question, but their guidance published on 29th March appeared to be the most up to date information available
- Much discussion ensued around the suitability of a generic risk assessment that could be used for each meet, with just a change of title

- DW had drafted an adapted risk assessment for walking only, and requested that this be reviewed and comments sent to him – **action: all by 16th April**
- KH expressed concern at the workload dictated by the need for individual risk assessments, as prescribed by the BMC
- DW suggested that a standard risk mitigation template that stressed individual self-reliance could be prepared and sent to each individual booking onto a meet
- RB and KH stated that it was important that members should sign up for meets in advance, and it was agreed that the meet coordinator would need to maintain a record of who actually attended the meet
- AB & KH stated that a standard risk assessment plus Covid guidelines could be published on the CMC website, with members signing up for a meet being directed to this
- The “track and trace” element requires the meet coordinator to record each participant’s details, which is relatively easy for walking, but likely to be more problematic for climbing
- A draft standard risk assessment for climbing should be prepared and circulated to the rest of the committee to review – **action: RB to draft, KH to review, then remainder of committee review resulting document**
- KH questioned how best to store copies of risk assessments for the prescribed three year period, plus how this could be linked to meets posted on the website.
- Storage of meet attendee details was also considered with KH suggesting that a shared google doc might suffice – **action: AH to advise**
- AB commented that mountain biking meets would need to be accommodated by whatever process was finally decided upon
- DW stated that currently there was no chance of using standard huts in the manner that we normally would, and the only chance of meeting outside of our local area would be if individual members arranged their own transport and accommodation
- In the absence of a Walking Meet Secretary, DW offered to act as programme secretary for both huts and walks
- The June booking of the bunkhouse at Plas-y-Brenin (PYB) is considered to be unlikely to go ahead, but no action is to be taken until a formal communication is received from PYB

7. Any other business.

KH reminded everyone of the questionnaire that was circulated to members last year, where several people offered to lead meets - **action: KH follow up for climbing, DW follow up for walking**

8. Date & time of next meeting.

Thursday 6th May at 7.30 pm via Zoom

9. Meeting closed at 8:50 pm