

CRAVEN MOUNTAINEERING CLUB
MINUTES OF COMMITTEE MEETING 206

HELD WEDNESDAY 31 JULY 2019 AT THE CAVENDISH ARMS, EMBSAY

The meeting was attended by Shirley Emptage (SE), Martin Heming (MH), Michael Faulkner (MF), Andy Hudson (AH), Fiona Burnett (FB), Vikki Bassek (VB), John Ward (JW) and Dick Winslow (DW).

1. Chairpersons welcome

SE opened the meeting at 7.00pm.

2. Apologies for absence

Andy Barton (AB)

3. Adoption of minutes of meeting 205 held on 9 May 2019

Proposed as correct by MF

Seconded by SE

No objections

4. Matters arising from the minutes of meeting 205

SE had been advised by Paul Fairburn that he has found a new supplier for club clothing and he is keen to promote this. There is a £15 set up fee. As well as purchasing merchandise from this supplier, they could also put the logo on our own clothing for £5.50 plus VAT per item.

Agreed to go ahead with this. We would purchase 1 T shirt, 1 buff and 1 fleece to demonstrate to members.

All other matters to be covered either by specific agenda points or within the committee members' reports.

5. Applications for membership

- Martin Annis application had been approved by email
- Frank Ramsden application had been approved by email
- Lorna Weaver's application was approved subject to receipt of the completed form and membership fee.
- MH to review AB prospective members list and update BMC if appropriate.

MH to update BMC

6. Committee members reports

a. General Secretary

MH had received a letter from the BMC stating that they had refunded £14.25 to the club as David Wilkinson had elected to have his refunded BMC insurance contributed paid to the club. This would be accounted for as a donation.

No other matters to report as other Secretary work is covered under specific agenda points.

b. Treasurer

MF reported little activity on the account. It is a quiet time for the Treasurer. DW, MH & SE now have access to the online banking.

c. Communications

AH reported as follows:

- Website running well;
- Summer newsletter done;
- Next newsletter likely to be October
- Adverts on UK climbing had received around 1,400 views and a significant amount of traffic to our website at the time. Vikki's additional adverts on Facebook had produced similar results. Agreed to do another promotion now and a further one later in the season to try to boost interest in huts and winter walking. AH & VB asked to ensure that they reclaim costs from the club.
- AH agreed to send out monthly bulletins to remind members of meets taking place in the month.

d. Walking meets

- FB had now organised meets up until Christmas – approximately 1 per month at the weekend and 1 per month midweek.
- There was very little support from members to either lead or attend walks so she would be leading most of the forthcoming meets.
- There have been a few competent prospective members attending walks which is a positive sign.
- A general discussion took place about promoting other meets whilst out, particularly promoting weekend meets on Tuesday evening climbing meets.

e. Climbing meets

- VB reported that there have been lots of meets and attendance has been good.
- Occasionally, Tuesday evening meets had been rained off and a few people were going to the climbing wall. WhatsApp proving useful for last minute updates.
- Weekend meets were generally going well although she was unable to attend these.

f. Hut meets

- DW to clarify if Gritstone hut will be available at short notice
- Borrowdale camping meet in mid-June was cancelled due to poor weather. Several members liaised and managed either a day's climbing or a walk in the Lakes.
- Tranearth hut meet, late June – 8 people attended and had a good time.
- Wooler – September – only 3 people interested. SE to discuss with those people and arrange a booking if all still interested.
- Don Whillans hut – October – no interest has been shown. Possibly reschedule for June/ July next year when the weather will hopefully be more suitable for climbing. DW to investigate an alternative such as Peak District which may be more suitable for a wider range of activities such as mountain biking, walking and climbing.
- There are huts booked through to May next year which are not yet open for bookings except for Kintail – see below.
- Easter 2020 – discussed booking Braemar Lodge. Hold 12 people. £18pppn if book whole bunkhouse; otherwise £20pppn. Other options are lodges holding 6 people but would need to look at bed configurations. Agreed not to book the whole hut at present. Alternatives to be considered.
- Kintail May 2020 – Holds 20. Can have sole use if we book 15. Currently have 10 places booked and 9 have been taken.
- Discussions took place about considering joint meets with other clubs for Easter and May. Suggestions were FRCC and Leeds Mountaineering Club. Burnley Mountaineering Club are not BMC affiliated so not considered appropriate. SE to investigate options.
- Members to be canvassed to drum up support for the latter 2 meets.
- SE & FB to research into going to Rum in May 2021.

g. Socials

- There is to be photo comp which AH will promote on website. Categories are seasonal, action and nature.
- JW to organise a bike ride at Blackpool to take part in “ride the lights” when the road is closed to traffic in the evening of Tuesday 27 August.
- Slide show to be organised for October.
- A few more evening bike rides to be organised whilst there is sufficient daylight.
- MH agreed to do a slide show in the new year.
- Full program to be prepared for next meeting.

h. New members

- AB had provided a list of prospects who had been on his lists for a long time. He had emailed them in May 2019 informing them that they would be removed from the register.
- He also provided a list of prospects who had registered more recently with details of meets attended. There are currently 16 people on this list. One has paid a membership fee and will be transferred to MH members list. One has recently paid his BMC contribution to remain as a registered prospective as he has gone past the 3 month’s grace. MH to update BMC

7. Program development

Mainly covered in Secretaries’ reports. A few gaps were filled.

8. GDPR

- MH had previously circulated a document that he had prepared for the committee outlining the main contents of GDPR and how they affect the CMC. This was mainly based on guidance from the BMC, the Information Commissioners Office (ICO) and Mountaineering Scotland. Nearer to the meeting, summary notes including steps that we need to discuss at the meeting were also circulated.
- Committee agreed that we have a legitimate interest to process member and prospective member information for management of the club, passing to the BMC as part of the club’s affiliation and informing members of forthcoming club events.
- We require specific consent to share data with other members including on the members section of the CMC website.
- Agreed that we should stop collecting unnecessary data. We mainly require name, address for BMC purposes, email address for ongoing communication and confirmation that the member is over 18.
- Agreed to update the GDPR policy to reflect what has been agreed and store it on the members’ section of the website along with other policy documents. MH to redraft and circulate for comment ahead of the next meeting in order that it can be approved at the next meeting.
- Agreed that we would ask members to reaffirm their permissions on sharing. This will be included on a membership renewal form to be sent out later in the year.
- Agreed that we need to revise the permissions on the membership application form - separate email and telephone number tick boxes. Remove address as this is not on website and remove consent for passing to BMC as this is legitimate interest. MH to liaise with AB.
- Agreed to follow BMC guidance on how long to store information. All members to be emailed, once we have agreed the new policy, requesting them to delete any personal data that they hold in respect of club members.
- Agreed that the committee need to be more careful regarding sharing member data. Application forms are to be no longer emailed. Most of the committee do not need the personal data to make a decision regarding a membership application. AH to investigate the possibility of a secure area on the website to upload documents accessible only to committee members.

- The feedback section on the website (only accessible to committee members) contains a lot of historical data. Agreed that this needs to be deleted once processed.
- Secretary to hold membership applications in paper format in a secure location.

9. Dogs on Meets

- VB advised that she had received an email from a member regarding dogs on meets as there were a couple of people who had taken dogs to Twistleton. Dogs are not allowed at the crag without permission from the landowner.
- AB had circulated a club policy document on dogs from 2010. VB to update the document and circulate to the committee. Once approved, this would be accessible on the website.

10. Guest on Meets

- AH queried the position regarding guests and whether the meet coordinator should be advised in advance.
- Prior to the meeting, MH had emailed the BMC for clarification. They advised that guests are not covered by the BMC liability insurance unless covered by membership of another club or individual membership of the BMC. They also reiterated the 3-month grace period for prospective members. Free cover is provided for a 3-month period for prospective members who have formally registered with the club as a prospective member.
- The committee agreed that whilst they don't wish to stop guests coming along, everyone needs to be fully aware of the liability situation as this could have major implications for members needing to make a claim against a guest. SE to draft a policy document and circulate to the committee.
- FB to update the guidance for walkers to reflect the guests and liability document and dogs on meets document.

11. Any Other Business

None

12. Date of next meeting

Thursday 26 September 2019 at 6.30pm at the Cavendish in Embsay.