## THE CRAVEN MOUNTAINEERING CLUB: CONSTITUTION

1. Name of Club: The Craven Mountaineering Club
2. Aim: To promote the interests of mountaineers and to foster interest in mountain activities.
3. Conditions of Membership:
(i) Membership shall be open to all persons over the age of 18 interested in mountain activities, and any other persons whose admission would be in the interests of the club.
(ii) Normally, membership applications will be considered if the persons applying have attended three official club meets (at least two of which must be outdoor and one may be an indoor climbing wall) and they have the recommendation of at least one existing club member.
(iii) Membership fees fall due on December 31st. of each year, any members who are more than one month in arrears will be deemed non-members and must apply for re-election to rejoin. A re-joining administration fee may be levied; the level of the fee will be decided by the Committee.
(iv) Subscriptions - fees are set by committee as authorised by "Powers of committee" in this document. New members on joining the club part way through the financial year will pay their first subscription as determined by the committee.
(v) It is a condition of membership that the club may store a member's name, address, telephone number, email address and any other relevant personal details on a computer. Contact details may be made available to other members unless a member requests that it is for committee use only. This information may be passed on only as necessary for the proper administration of the club. The club will not use this information for marketing nor for other commercial purposes without the prior written permission of the member.

## 4. Management of the Club:

This shall be carried out by a committee elected by the membership at a General Meeting.

## 5. Nominations for the Committee:

Committee posts will be advertised as open for nominations at least three weeks prior to the General Meeting. Nominations must be forwarded with a proposer and a seconder to the Secretary no later than seven days before the General Meeting. (Nominations may be accepted later than this and also from the floor of the General Meeting if the post has no nomination). Nominations will be for the specific posts listed under "Composition of the Committee".

## 6. Composition of the Committee:

The committee must comprise a maximum of ten members and a minimum of six members, the quorum necessary for a decision being four. The committee posts are:

| Chairperson | - responsible for chairing all meetings and overseeing the smooth running <br> of the club, specifically responsible for calling of meetings. |
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| - to stand in for the chairperson when necessary and be specifically |  |
| concerned with promotion of the club. |  |

## 7. Terms of Office:

The committee members will be elected at the Annual General Meeting for one year of office (at a General Meeting until the next Annual General Meeting). Each member on the committee will have one vote, except the Chairperson, who in the case of a tied vote has the privilege of using a casting vote to carry the decision.
8. Requirements of the Committee: The committee shall meet at least three times a year.
9. Calling of Committee Meetings:

Any committee member may call an impromptu committee meeting by contacting the Chairperson who will ensure arrangements are made for a meeting to take place within fifteen days of the request. Normal committee meetings will be called by the Chairperson and require fourteen days notice to be given.
10. Powers of the Committee:

The committee shall have the power to exercise all the functions of the club except those specifically reserved to a General Meeting by this constitution. Specific powers of the committee include
(i) Authorisation or rejection of membership applications on the basis of a majority vote.
(ii) Authority to co-opt members to committee posts to either enlarge the committee (subject to the maximum limit) or replace resigned members.
(iii) Authority to appoint non-voting advisors to the committee.
(iv) Authority to set up working parties or sub-committees to comprise of named club members, at least two of whom will be committee members.
(v) Authority to set and/or change the club membership subscription fee, the prospective members' administration fee and the re-joining administration fee (for late membership renewals).
(vi) Authority to draw up, after consultation with members, any necessary policies or codes of practice and to ensure that these are followed by members.
(vii) Authority to suspend or expel any member whose conduct renders the person unfit to be a member of the Club. No member shall be expelled without first having been given the opportunity to put their views in writing to the Committee or appear before the Committee. The Committee will consider any views put forward before reaching a decision. A minimum of six committee members must be present at a meeting where an expulsion is to be decided.

## 11. Resignation of the Committee:

Where a situation occurs that the committee is reduced to a size below the minimum size of the committee (as defined under "Composition of the Committee") a General Meeting of the club shall be called.

## 12. General Meetings:

These meetings are open to all members of the club, chaired by the committee chairperson, with a quorum of twenty percent of members necessary for voting to take place.

## 13. Annual General Meeting:

There will be at least one General Meeting each year, termed the Annual General Meeting, which shall be held within the month of March.

## 14. Voting at General Meetings:

Each member present at a General Meeting may have one vote.
In the event of a tied vote at a General Meeting the Chairperson may utilise a casting vote.
Voting in the election of the Committee will be on the basis of "for / against / abstentions" for each post in the order listed under "Composition of the Committee". No person will be elected simply on the basis of being unopposed.

## 15. Calling of General Meetings:

General Meetings will be called by the Chairperson
(i) on the authority of the committee,
(ii) on receipt of a written application signed by at least twenty-five percent of the members of the club.
16. Notice of General Meetings:

Twenty-one clear days notice of a General Meeting (Annual or Extra-ordinary) must be given by distribution of the Agenda.
17. Change of Constitution:

The club constitution may only be altered after a two-thirds majority vote by members present at a General Meeting. Any proposed change to the constitution must be included in the Agenda of the General Meeting at which it is to be considered.
18. Collapse of the Club:

In the event of the club collapsing a General Meeting shall be called and the remaining members shall decide the fate of any remaining funds.
19. Affiliation: The club will be affiliated to the British Mountaineering Council.

CONSTITUTION Amended and agreed at the AGM 16 March, 2022

